

## **Membership Transfer**

### **1. Transfer from another Texas County Master Gardener organization**

a. The prospective member will fill out the “Application to Transfer Master Gardener Membership” form and give it to the current Burnet County Texas A&M AgriLife Extension Agent, who will contact the Texas A&M AgriLife Extension Agent and the Officer of the Master Gardener Association indicated on the Application Form and request the following information about the Applicant, to be submitted in writing:

1. Date and location of initial certification as a Texas Master Gardener
2. Verification that the Applicant is a Certified Master Gardener in good standing at the time of transfer application.
3. An accounting of the Volunteer Service and Advanced Training hours the Applicant has earned during the current calendar year in which the Application is being made.

b. The written reply from authorized Official(s) and an indication of acceptance by the Burnet County Extension Agent will be given to the current HLMGA President, who will distribute the name and contact information to the Secretaries, the Treasurer, the Newsletter Editor, and the Membership Committee.

c. If accepted, the Applicant will pay the current dues, get a background check if necessary (must be within last 3 years), pay for a name badge, receive a membership card, an electronic copy of the Directory and the Operating Manual and access to the “members only” portion of the HLMGA website.

d. Recognition of acceptance will be made to the HLMGA Membership at the next monthly meeting.

### **2. Transfer from another state**

a. A Master Gardener from another state will fill out the “Application to Transfer Master Gardener Membership” form and give it to the current Burnet County Texas A&M AgriLife Extension Agent, who will contact the County Extension Agent and the Officer of the Master Gardener Association indicated on the Application Form and request the following information about the Applicant, to be submitted in writing:

1. Date and location of initial certification as a Master Gardener
2. Verification that the Applicant is a Certified Master Gardener in good standing at the time of transfer application.
3. An accounting of the Volunteer Service and Advanced Training hours the Applicant has earned during the current calendar year in which the Application is being made.

b. The written reply from authorized Official(s) will be given to the current HLMGA President, who will distribute the name and contact

information to the Secretaries, the Treasurer, the Newsletter Editor, and the Membership Committee.

c. The out-of-state transfer Applicant will attend six of the Certification Class sessions on the following topics: Orientation; Weather and Geology in the Hill Country; Soil and Trees for the Hill Country; Creatures in the Garden; Vegetables in the Garden; Water in the Hill Country. The Applicant will pay a portion of the current tuition amount (approximately half) to be determined by the current President in consultation with the current AgriLife Extension Agent. The Applicant will also perform twenty-five (25) hours of approved Volunteer Service and acquire six (6) hours of Advanced Training by the end of the calendar year to become a member in good standing with the HLMGA. (An out-of-state transfer Applicant arriving after the Certification Class is underway - or over - for the year will need to attend the class sessions at the next opportunity.)

d. The Applicant will pay the current dues, get a background check if necessary (must be within last 3 years), pay for a name badge, receive a membership card, an electronic copy of the Directory and the Operating Manual and access to the “members only” portion of the HLMGA website.