

Highland Lakes Master Gardener  
Executive Board Meeting  
April 6, 2023  
Agrilife Extension Building Classroom

Call to Order: Terri Winter called the meeting to order at 1:39pm

Attendance: Terri Winter/President, Linda Stoneking/Vice-President, Carolyn Stephens/Past President, Jim Woodul/Treasurer, Ann McClanahan/Co-Secretary, Terri Clark/Co-Secretary, Kerry Nyquist/Member at Large, Patti Young/Member at Large, Kelly Tarla/Burnet County Extension Agent

Minutes for February 3, 2023 and March 13, 2023 were reviewed, approved as written and will be posted online.

Terri Winter gave an update on the Fish Hatchery Pollinator Garden. It has been brought to Terri's attention that due to the Fish Hatchery being a Federal program, the process to add Highland Lakes Master Gardeners as volunteers for the pollinator garden is more involved. The board decided to step back and withdraw the approved activity status effective immediately. No volunteer hours can be posted going forward. This will be communicated to membership. The previous request made by Greg Cockrill will need to be submitted as a formal application for project status during the regular cycle of PET consideration (fall 2023) giving Greg more time to research the steps required.

Kerry Nyquist gave an update on liability insurance quotes for HLMGA officers and the association. After much discussion, it was decided to table this for now. Jim Woodul and Kerry are going to speak with an agent that Jim knows and gather more information to present to the board.

The board discussed clarification on appointing committee chairs. Carolyn Stephens referred to the HLMGA Operating Manual, Article VIII, Committees and Projects, Section 3: Committee Chairs for Standing Committees and special projects are appointed by the President. Additionally, under "Committees and Projects", Certification Class Committee: states that the Certification Class Chair/Coordinator, Co-Chair and at least three members shall be appointed by the President, and members of this committee will be approved by the President in the usual manner for Standing Committees. The board discussed approved projects and activities as well as Certification Class attendance hours. There are concerns that some associates are confused about where they can earn their volunteer hours and are noting hours that are not on HLMGA's approved projects and activity lists. This will need to be clarified again at next general business meeting.

There is still a need to form a committee to review HLMGA's by-laws and operating manual for updates.

The next Executive Board meeting will be July 10, 2023.

Meeting adjourned at 3:07pm.

Submitted by Terri Clark, Co-Secretary